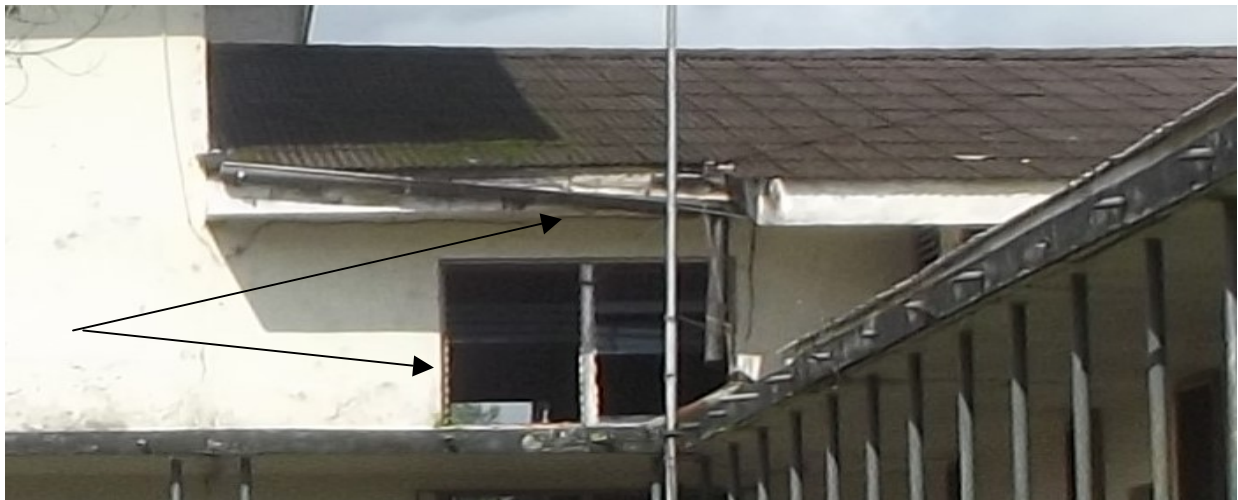


# “Project Renovate Ricks”

Fellow dragons, this is our legacy, our calling for why we exist as an organization and our passion that will define us as we attempt to live the true meaning of our motto: “Not for self but for others”. Help give back to Ricks some of what Ricks gave to you. Please Donate to Project Renovate Ricks.



This campaign will give all alumni/former students in the Diaspora and in Liberia the opportunity to participate in the saving of our once beautiful campus by making direct financial donation to this project.



Alumnus can make their \$100 or more tax deductible donation using the Paypal link. Click on “donate” and make a notation in the note column: “Project Renovate Ricks”. Checks and money orders may be made payable to RIAA, USA, Inc. and mail it to the association address at 2020 Pennsylvania Ave, Suite 356, Washington, DC 20006

# **Ricks Alumni Association, USA, Inc. “Project Renovate Ricks”**

## **Background**

Ricks Institute, Virginia, Liberia, our Alma Mater presently lies in ruin. From the assessment of every alumni that visited Ricks last year and this year, the need to renovate our entire campus has been the outcry from every one. As proud dragons, we take this personally, and will refuse to sit by idle as our once glorious campus to turn into a jungle: our campus is covered with grass, buildings dilapidated; classrooms desolate, sporting facilities and gate broken down, roads unstructured, etc. It is because of these reasons that RIAA, USA Inc. is pleased to launch this fund raising campaign: “Project Renovate Ricks”.

## **Project Objectives**

Renovate essential facilities at Ricks Institute.

Engage each alumni (through telephone calls, text messaging, emails, website, facebook, blogs, meetings, etc) to contribute.

Mobilize and encourage fellow dragons in Liberia to supervise the renovation projects

### **Phase 1: Administrative (School) building – Painting & minor repairs.**

**Cost Estimate:** \$ 10,000.00

**Work Timeframe:** June to Aug 2017

### **Project Deliverables:**

1. Conduct fundraising campaign for Project Renovate Ricks
2. Engage and Encourage members to donate
3. Provide tax deductible receipt for all donations made to Project Renovate Ricks
4. Establish due diligence and accountability (receipts for all payments, accountability for materials and supervision of project).
5. Support project by allocating and funding approved project activities.
6. Conduct minor renovation to Administrative (School) building exterior surface (roof line and below)
7. Apply new paint to the Administrative (School) building (exterior and interior).
8. Consider replacement cost for broken windows and fund replacement as funding permits.
9. Provide members with regular updates on project status

### **Monitoring and Evaluation:**

The projects will be monitored and evaluated regularly by dedicated alumni member on the ground (in Liberia). Work collaboratively with Ricks Maintenance Department in executing each project.

Funding to buy materials and pay labor cost go directly to dedicated alumni project members in Liberia with direct accountability to RIAA organization.

### **Phase 2: Next renovation to be decided Sept – Nov. 2017**

(Apply Lesson Learned from Phase 1).

Cost Estimate: \$ 10,000.00

Work Timeframe: Jan to March 2018

### **Phase 3: Next renovation to be decided Beginning March 30 2018 to June 2018**

(Apply Lesson Learned from Phase 2).

Cost Estimate: \$ 10,000.00

Work Timeframe: July 2018 to Sept 2018

### **Overall Monitoring, Managing and Evaluation of Project**

The projects will be monitored and evaluated regularly by dedicated alumni member on the ground (in Liberia). Work collaboratively with Ricks Maintenance Department in executing each project.

Funding to buy materials and pay labor cost go directly to dedicated alumni project members in Liberia with direct accountability to RIAA organization.

RIAA Board Members and Officers shall remain engaged throughout project execution, as per their respective office duties and responsibilities.

#### **Risks:**

The following risks factors below were considered and steps taken to guard against them (as exhibited and mitigated through project execution parameters, oversight and directives through RIAA Board and RIAA president and Officers). Details on each risk attribute can be obtained

Lack of Accountability

Misappropriation of Funds

Lack of Records

Lack of funds

Poor execution (material and labor)

*Others: lack of response from alumni to contribute in a timely manner to fully fund projects. Lack of cooperation from Ricks and inability of those charged with the various responsibilities.*